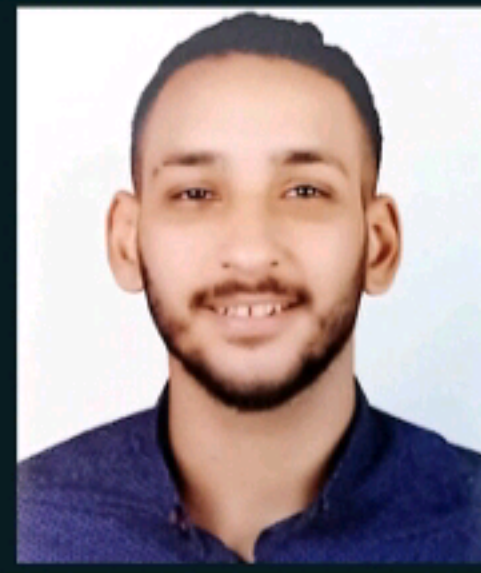


AHMED EMBABY

ACCOUNTANT



PERSONAL INFORMATION

SPECIAL NEEDS

- Date of Birth: 16 January 1998
- Nationality: Egyptian.
- Marital status: Single.
- Address : MATARIA . - Cairo - Egypt.
- Mobile : 01126096987 - 01066711134
- Email : ahmed.jamica26@gmail.com

- EDUCATION

Helwan university
Faculty of Commerce

DEGREE(S) OR DIPLOMA(S) OBTAINED

B.Sc. Commerce and business
Administration -major (Accounting)

GENERAL SKILLS

- Interpersonal and Communication Skills.
- Presentation Skills.
- Analytical Skills.
- Flexibility.
- Negotiation Skills.
- Have knowledge of the Egyptian Accounting & Taxation Laws and procedures.
- Have knowledge of relevant IFRS.
- Have very good knowledge of MS Office, particularly Excel.
- Eagerness to learn and to develop.
- Teamwork and co-operation.

LANGUAGE SKILLS

INDICATE COMPETENCE ON A SCALE OF 1 TO 5 (1 - EXCELLENT; 5 - BASIC)

	Reading	Speaking	Writing
	10	8.7	10
English			
	Reading	Speaking	Writing
	10	10	10
Arabic			

COMPUTER SKILLS

- Microsoft Windows.
- Microsoft Office (Word, Excel, PowerPoint).
- Graphic Design (Photoshop-premiere-lightroom)

PROFESSIONAL SKILLS

● Accountant at mobile shop.

- Compiling lists of prospective customers for use as sales leads.
- Goal setting and forecasting.
- Client acquisition and retention.
- Identify new markets and customer leads, and pitch prospective customers.

● Accountant At Sahara Real-State

- Generate Leads for sales team.
- Finding, scouting, and identifying investors with property consultancy needs.
- Keeping in touch with clients via calls and emails to notify them of the consultancy services offer.
- Advertising, marketing, and promoting property vacancies to attract prospective tenants.
- Carrying out thorough research and analysis of the real estate and/or property market to identify areas with increasing demand and profitability

● Branch Manager Alwan Stationary

- Maintaining a deep knowledge of company products and services.
- Building and maintaining strong relationships with prospective and existing clients.
- Researching and pursuing new business opportunities.
- Identifying clients' needs and requirements and proposing suitable solutions.
- Providing clients with comprehensive product/service consultations and guiding their decision-making process.
- Upselling and cross-selling products/services to clients.
- Resolving complaints and issues efficiently and in a timely manner.
- Meeting sales/revenue targets.
- Ensuring client satisfaction.

● Customer service CIB

- Listen to customers' concerns, issues and questions.
- Resolve customers' concerns and answer customers' questions to your best ability.
- Maintain a positive attitude and calmly respond to customers' complaints.
- Open new customer accounts.
- Attract customers by promoting the product and company positively, answering questions and addressing concerns as they arise.
- Recommend possible products to meet the customers' needs.
- Refer issues and questions to managers if necessary.
- Prepare product and customer reports by gathering data collected during customer interactions.

REFERENCES

- For any additional information, please feel free to contact,
- Reference upon finished