

Duaa Samarah

Nablus, Palestine

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Objectives:

Analytical and detail oriented, marketing Graduate with a good experience at work and strong educational back ground seeking a position with a reputed organization in order to achieve mutual objectives and prosper accordingly.

Personal information:

Date of Birth: the 5th of July 1991.

Place of birth: Nablus, Palestine.

Nationality: Palestinian.

An active driving license is available.

Work Experience:

- Teller, Customer Service and finance officer at Safa Bank, Nablus, Palestine (16/5/2022- Present).
- Credit Control officer at Arab Islamic Bank, Ramallah, Palestine(28/12/2014-08/11/2017).
- Head of the - General Managers Assistant for Administrative and Financial Affairs – office at Trust International Insurance Company (13/05/2014-27/12/2014).

- Financial Coordinator at Palestinian Cellular Communication Company – Jawwal (28/1/2013 – 09/05/2014).
- Direct Sales at Like Institution for advertising (28/10/2012-28/1/2013).

Trainings:

- 1- Detecting Counterfeiting and Forgery in Currencies, Checks and Documents, by Palestine Banking Institute (30 July - 06 August/2022).
- 2- Excellence in Customer services, by Palestine Banking Institute(17 September 2022).
- 3- The Professional Banker, by Sa'ed Jarawan (25-26 FEB 2023).
- 4- The Certified Islamic Banker Certificate CIB, (2017).
- 5- Credit Control and Contracts Documentation, by Ali Shukri, (17-20 April 2017).
- 6- Professional Advanced Social Media, by Lama Jabr, CEO of Xana Marketing (22-23 December 2015)
- 7- Comprehensive banking course, Arab Islamic Bank (18 May- 08 June/2015)
- 8- Business English Communication, by Rania Meri, (25-26 April 2015)
- 9- First Aid course Sponsored by Palestinian Medical Relief (2005).

Education &Certificate:

BA of Marketing, AL Najah National University, Faculty of Economics and Administrative Sciences, Marketing department, Nablus- Palestine	January 2013
High Secondary School certificate “Tawjihi” Beet Imreen Secondary School, Nablus – Palestine.	September 2009

Skills:

- Proficiency in MS Office Applications, financial oracle, CRM and Andalus Financials system.
- Strong communication and interpersonal skills.
- Willing to learn and develop in the role.
- Ability to work in teams and independently.
- Self-disciplined with good time-management skills.
- Work under pressure.

Volunteering:

- Involvement and voluntary in issuing cheques for the accounting department at Trust International Insurance Company.
 - Involvement and voluntary in Jawwal various public relations events, and promotional campaigns.
 - Voluntary work with Palestinian Medical Relief Society (2010).
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Languages:

- Excellent written and spoken English
 - Fluency in written and spoken Arabic.
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Graduation project:

The impact of the internet in the activation of direct marketing between customers and commercial banks operating in Palestine.

Reference:

- **Mr. Hatem Turabi**, Director of Finance Directorate, Palestinian Cellular Communication Company – Jawwal, +970-599000096
- **Mr. Ahmad Sartawi**, Manager of Planning and Public Relations Department, Arab Islamic Bank, +970-599997394
- **Mr. Hisham Subuh**, Branch Manager, Safa Bank, +970-599740546.