

Mayar Mahmoud Elsayed

Motivated and highly educated applicant With high skills and learning capabilities seeking for a challenge in a highly reputable organization where my knowledge & skills can exploit and developed...strive to work and learn constantly

✉ mayar.mahmoud0066@gmail.com

📍 Alexandria, Egypt

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📞 01030260682

📅 26 July, 1999

EDUCATION:

Bachelor's degree in commerce-English section Alexandria university

07/2018 - 05/2022

Grade: Good(78.7%)

- Major:Business Department:Finance

CERTIFICATES:

ICDL

Word excellent- Excel excellent- Power point V.Good

04\2021

Commercial contracts translation (Level1)

General partnership contract & limited partnership contract

07\2021

Diploma of banking financial inclusion

With (DR.EMAD KATTARA)

08\2022

Leading businesses program

From Egyptian banking institute

06\2023

SKILLS:

Self-Motivated & Hard worker

Oral and written communication

Team work & collaboration

Ability to work under pressure

Computer skills

Time management

WORK EXPERIENCE:

Worked as a secretary in an academy for training courses.

12\2022 - 04\2023

Working at (El-shreef) office for accounting and auditing.

05\2023 - Present

LANGUAGES:

Arabic

Native or Bilingual Proficiency

English

Professional Working Proficiency