



SUMMARY

I am an experienced graduate with over 5 yrs experience in logistics and shipping. I'm able to handle multiple tasks on a daily basis, a trustworthy person, great at time management, always energetic and eager to learn new skills. I am currently looking to secure a job position to utilize my strong skills and knowledge.

EDUCATION

Faculty of Commerce

Bachelor's Degree in Accounting
Grade: Good

SKILLS

- Sales
- Team Work
- Management
- Microsoft Office
- Excel

CERTIFICATIONS

- EAAC - QuickBook Diploma
- ICDL

LANGUAGES

- Arabic (Native)
- English (Excellent)

PROFESSIONAL EXPERIENCE

Branch Manager

Rayheen Roastery | June 2021 - Present

- Direct all operational aspects including distribution operations, customer service, human resources, administration and sales

Servayor assistant & Cargo inspector

Eldibpandi | Jan 2021 - June 2021

- Inspect Cargo on seagoing vessels.
- Decide if Cargo needs repair or maintenance.
- Calculate gross and net tonnage.

Logistics Operations Supervisor

Ocean Express Shipping | Jan 2016 - Jan 2021

- Following up the daily movements and preparing the daily work.
- Preparing daily reports
- Preparing parts order
- Monitoring and handling repair order within technicians
- Reefer containers operations experience

Quality Control Supervisor

Schröder Company | Dec 2014 - Nov 2016

- Checking the trainees performance.
- Quality control management

Accountant

Magic Air Company | Dec 2011 - Nov 2014

- Data Entry.
- Responsible for day-to-day operations.

Store Manager

Almowafak Company | Dec 2008 - Nov 2011

- Ensuring customer satisfaction.
- Checking safety and doing security
- check Ensured new clients will grow into loyal customer base.