



NADIA MOHAMED LOTFY ABO ZAI

Personal Data

Date Of Birth : 22/11/1999

Religion : Muslim

Nationality : Egyptian

Gender : Female



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OBJECTIVE

I obtain position related field suited for my qualification in progressive organization where Enhance my skills and utilize the knowledge and skill professionally, And I hope I have a chance and go to the job.

Education

Bachelor of Media

University : 6October

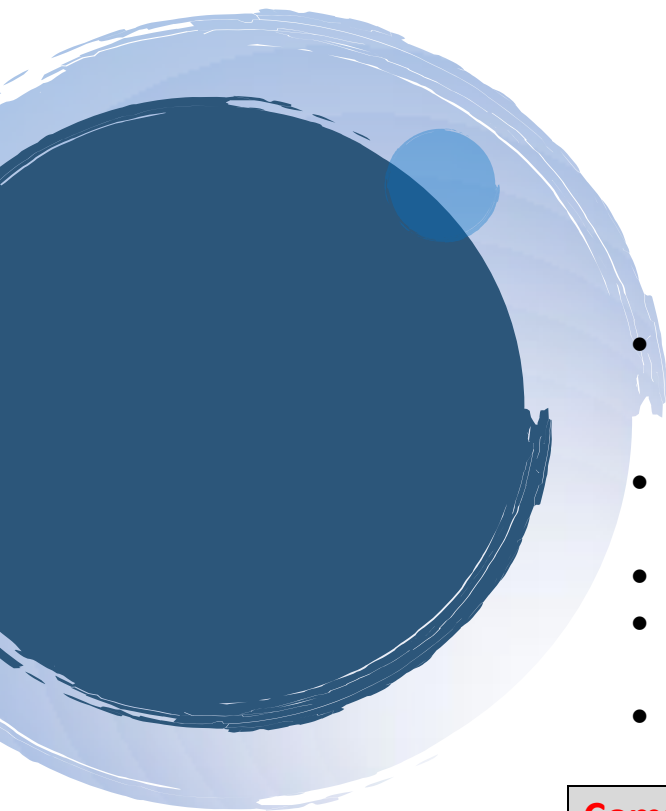
Grade : Very Good

Department : Journalism

Graduation Year: 2022

EXPERIENCE : worked as

- Direct Sales at Abu Dhabi Islamic Bank
- Kickoff banking academy, banking course from 2022 To 2023:
 - 1-operations (cash withdrawal - cash deposit - cheque provision - issuing bank draft cheque - main vault process - overall cash movement process)
 - 2- retail banking (type of accounts - account opening process - TD's & CD's - credit card & debit card - loans



- bank tariff)
- 3-bancassurance.... (4 months)
- Owner by the first company for electronic marketing in 6 October for two years HR in out of the box academy for 6 months
- A journalist in Al-Shorouk newspaper for 3 months (Training)
- Call center at trust us Company for four months
- Trained at Maestro and El hadth el youm channel for four months
- Amanah according to the future of a homeland (year)

Computre Skills , Courses & languages

- ✓ ICDL Course (2019-2020)
- ✓ E-marketing course (2021-2022)
- ✓ English Course (2022)
- ✓ Sales course (2022)
- ✓ Marketing course (2022)
- ✓ Arabic (Native) English (Good)

PERSONAL SKILLS:

- ✓ Excellent Communication Skills.
- ✓ Ability to learn new tasks quickly.
- ✓ Ability to work individually and as an effective member in a team work
- ✓ Excellent time-management and organizational skills.
- ✓ Self-motivated, dependable and goal oriented.
- ✓ Able to work well with all levels management and personnel.
- ✓ Very good presentation skills.

