


Diaa Alhaq Mohamed

Qesm El Nozha, Cairo, Egypt

 Diaa.A.Mohamed@outlook.com

 +201550057520

 [linkedin.com/in/diaa-alhaq-mohamed-31ab981b2](https://www.linkedin.com/in/diaa-alhaq-mohamed-31ab981b2)

Summary

Skilled in Demand Planning, Production Planning, Scheduling, Forecasting, sourcing, purchasing, import and export and in general Supply Chain Management operations.

Strong operations professional with a diploma focused in Logistics, Materials, and Supply Chain Management from Arab Academy for Science, Technology and Maritime Transport.

Experience



Partner at Allam Opel Automotive and Spare Parts Services

Allam Opel Service & Spare Parts Center

Jul 2022 - Present (6 months)

Specialists in the maintenance and supply of spare parts for opel cars - new or imported.



Supply Chain Administrator

Egyptian Engineering co (Morcos)

Jan 2018 - Jul 2022 (4 years 7 months)

To co-ordinate stock requirement to ensure continuity of supply and budget KPIs met:

- Manage the day to day stock replenishment for all warehouses.
- To place Purchase Orders according to the purchasing schedule.
- To follow/monitor the Purchase Order until goods are delivered as per order requirements.
- Co-ordinating with partners ensuring that the stock meets the quality required.
- All above information to be updated in the stock management systems (ERP).
- Any issues (delay, pricing, quality, volume) to be communicated to the Supply Chain manager.
- Ensure that agreed stock levels of finished products with Supply Chain manager are maintained at all-time such that customer orders can be met.
- Managing, checking and authorizing all relevant documentation i.e. invoices, Certificates, etc. ensuring full traceability of the products.
- Receive weight notes from warehouses and verify Contract volumes.
- Updating stock management systems (ERP), ensure processes are documented.
- Managing raw material releases to manufacturers.

General Administrative support to the Supply Chain Administrator:

- Support for product re-calls, product traceability and disaster planning.
- Assisting with Administrative tasks.
- Preparation of presentations, reporting and analysis.



Supply Chain Specialist (After Sales)

Tiba Manzalawi Group

Jun 2014 - Jan 2018 (3 years 8 months)

Main Role Responsibilities:

- Plan and forecast all the after-sales service department needs of spare parts and products with suppliers.
- Analyze sales orders and all inputs from sales.
- Follow-up, analyze and corrects inventory data with accounts annually.
- Process daily purchase orders, analyze them, and follow up on daily purchases requests.
- Supervise stores, monitoring inventory, managing warehouse components and warehouse needs..etc



Supply Chain Assistant

ArcelorMittal

Dec 2009 - Jun 2014 (4 years 7 months)

- To serve both local and overseas customers, delivering orders within the STD (Standard Lead Time)
- To update and print every day the file Container follow up for all export customers.
- To highlight the slow moving items during the N6 meeting.
- To follow specially Zinguage (Galvanize) work for CAMELEON, in coordination with the supplier leader
- To organize and follow transfers between 10th and Badr
- To organize and follow with the warehouses the transfer of finish products depending on the loading place
- To organize and follow the transfer of finish products and raw material depending on the assembly/ painting location
- To prepare all the export deliveries
- To provide all packing components (corners, separators, labels, stickers) to the packing area
- To issue the DN corresponding to the packing list validated by the Sc manager.
- To write and circulate the loading report for any expedition
- To be able to propose a loading plan on request
- To be able to organize the loading of any container in 10th or Badr
- To manage the finished products stock for Export and SEE
- To follow with a dashboard, the evolution of the finished products stock
- To check every entered PO or NC and modify manually and in the PMI ERP system If necessary
- To make sure that the storage is safe and sustainable (no rust, protection of the parts...)
- To Assist the SC manager in his daily tasks and in continuous improvement projects
- To enter, print and prepare any orders on the SC manager request
- To participate to any continuous improvement project upon request
- To make weekly inventory of the stock of finish products CAMELEON
- To store in the PMI ERP all export standard programs
- To make sure that current indexes have their standard programs in Doc Bureautique for 100% of Export products



Warehouse Team Leader

Schneider Electric

Aug 2007 - Jul 2009 (2 years)

Managing the start-up procedures – unlocking and pre start checks on all operational equipment.

- Resource planning to maximize efficiency and ensure operational success.
- Managing the daily work plan.
- Adherence to stock management systems.
- Manage and organize daily picking requirements.
- Monitor accuracy and organization during unloading/inspection of all inbound goods/returned product.
- Supervise picking and checking process for accuracy and to ensure customers orders are fulfilled.

- Build and maintain relationships with key internal customers.
- Daily liaison with Transport, Sales and Supply Chain to monitor and improve processes.
- Full adherence to health and safety policy and procedures.
- Assist in employee training, development and engagement.

Education



Arab Academy for Science, Technology and Maritime Transport

diploma, Logistics, Materials, and Supply Chain Management

2020 - 2020

Supply Chain diploma



Sohag University

Bachelor's degree, Social Work

2001 - 2005

Skills

Purchase Management • Spare Parts • Automotive • Supply Chain Management • Planning •
Forecasting • Production Planning • Enterprise Resource Planning (ERP) • Demand Planning •
Planning & Scheduling