

<u>hodaredsea@yahoo.com</u>

• Hurghada, Egypt

**C** 01000676980

#### **Profile**

I am a qualified accountant with 15 years of banking operations expert and providing personalized Banking advice and service, developing customer relationships and processing deposit and funds. Possess an MBA . seeking to leverage my professional expertise into banking accounting .

## **Employment History**

Deputy manager, National bank of Egypt, Hurghada

September 2008 — Present

#### Education

#### MBA, Arab Academy for Banking and Financial Sciences, Cairo

September 2011 — September 2013

College of postgraduate studies

Professional Masters in Banking

Grade : very good

## Good , South valley university, Qena, Egypt

September 2003 — September 2007

Faculty of commerce, Accounting Dept.

#### Skills

Critical Thinking	Interpersonal Skills
Active Listening	Creative Problem Solving
Microsoft Outlook	Highly Organized
Good time management	Flexibility and Adaptability
Hard Working	Self-motivation
Critical thinking and problem solving	Ability to Work in a Team
Customer Service	Communication
Creativity	Microsoft Office Word

Decision Making	Leadership Skills
Teamwork	Time Management
Effective Time Management	Fast Learner
Adaptability	Computer Skills
Microsoft PowerPoint	Ability to Work Under Pressure
Microsoft Excel	Communication Skills

#### **Courses**

Basic Business Skills Acquisition (BBSA, Future Generation Foundation

June 2008 — September 2008

## **Hobbies**

swimming ,traveling and play chess

# **Internships**

# Languages

Arabic English

## References

References available upon request

## **Extra-curricular activities**

**Volunteer at the Future Youth Development Association** 

May 2000 — May 2005

- Research fundraising opportunities
- Build relationships with major sponsors and make presentations.
- Recruit, organize, and inspire volunteers
- Train and coach team members
- Establish Fundraising Strategy