

### CONTACT



*PHONE* +201064699360

**EMAIL** 



Soheirtarek99@gmail.co m



ADDRESS

Zagazig- Alsharqia-Egypt

## EDUCATION

University Faculty	Zagazig Commerce section	English
Department	accounting	
Grades	Fairly good	

### LANGUAGE

English German



#### French



# Soheir Tarek Omar Ahmed

# Graduate

### COURSES

Business English –preintermediate The AMERICAN university in cairo program and pertnerships Department.

Sandor kiss,prof.paul,Ed.D.by"udemy"

The complete Business &Marketing course

Microsoft Excel Basics:for Home&Office

Udemy

### **General skills**

Time Management,kaizon (change for better), Analytical and research skills HR Functions : o Job analysis and job design o Recruitment and selection o Employees training and development o Performance management o Compensation and benefits o Labor relations and Managerial relations.