

# NAGHAM MAMDOUH

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## PERSONAL DETAILS

Naghammamdouh23@gmail.com, +20201069404837

## PROFILE

Summary: Experienced lawyer with a Bachelor of Laws degree, possessing strong analytical skills and expertise in case management, legal strategies, legal research and analysis, contract drafting, and litigation. Effectively communicates with clients and colleagues, demonstrating productivity and problem-solving abilities. Handles legal matters with professionalism and strategic thinking, striving to achieve positive outcomes for clients.

## EDUCATION

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| <b>Bachelor of Laws</b><br>Alexandria University | Sep 2016 – Jun 2020 |
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## EMPLOYMENT

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| <b>Lawyer</b><br>MOHAMMED AL-MUZAYEN LAW FIRM | Jan 2024 – Aug 2024 |
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- \* Drafted legal memoranda
- \* Drafted and reviewed commercial contracts
- \* Responded to legal inquiries
- \* Wrote legal content
- \* Studied trademark infringement case

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| <b>Trainee Lawyer</b><br>Abeer Mohamed LAW FIRM | Nov 2021 – Dec 2023 |
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- \* Drafted legal memoranda
- \* Interacted with government agencies (Tax Authority and Chambers of Commerce)
- \* Attended court hearings and presented arguments
- \* Represented clients in civil and criminal cases

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| <b>Secretary of the Public Prosecution</b><br>Public Prosecution, Eldkhila | Oct 2020 – Oct 2021 |
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- \* Study of issues
- \* Wrote reports
- \* Attended criminal investigations

## SKILLS

Excel

Microsoft Office Word

effective communication

problem-solving

strategies

teamwork

PowerPoint

strong analytical skills

critical thinking

professionalism

strategic thinking

## LANGUAGES

English

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Arabic

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