



CONTACT

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07712328116

E-mail
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Address
Baghdad – Iraq

Date of Birth
Nov 28th, 2000

Nationality & Marital Status
Iraqi - Single

SKILLS

Word	★★★★★
Excel	★★★★★
Power point	★★★★★
Computer	★★★★★
Social Media	★★★★★

LANGUAGES

Arabic : Mother Tongue

English: Good : reading, writing, speaking

PERSONAL SKILLS

Team Work	<div></div>
Problem Solving	<div></div>
Long Time Work	<div></div>
Time Management	<div></div>
Work Under Pressure	<div></div>
Easy Communication	<div></div>

CURRICULUM VITAE

FATIMA NASSER ABDEL HAMZA

I would like to inform you of my strong desire to get a job in your organization. I have clarified some information about me as below and my CV, I am an organized and conscientious person, I can perform job competencies under any pressure, so I am writing for your interview to explain to you my many possibilities and to learn more about your organization.

Certificates

- **Qualification and development certificate from the Iraqi Airways Company (2023) which includes:**
 - ❖ Non-destructive examinations.
 - ❖ Engine and wheel factories.
 - ❖ Aviation and navigation eliminates electricity laboratories
- **Training at Al Karama Factory - Baghdad on aircraft designs and the design of some parts of the aircraft (2022)**
- **Training at Baghdad International Airport in maintenance departments (2021)**

Education

2022 – 2023

University of Technology / Bachelor's degree, Department of Mechanics. Aircraft Engineering

Work experiences

- **Work experience as an accountant:**
 - Collect and analyze financial and accounting data
 - Maintain backup copies of financial records
 - Preparing and preparing financial reports and analyzing financial statements
 - Documenting financial transactions, records, purchases and sales transactions
- **Administrative work experience:**
 - Ordering, storing and distributing office supplies.
 - Entering and updating bank, employee and customer records.
 - Supporting the bank's leadership and supervising the activities of the staff administrative department.
 - Handle basic office tasks, such as filing, delivering mail, answering emails and phone calls, and entering data.

Technical Expertise

- Experience in computers, computer programs and the Internet.
- Experience in Office programs.
- Skill in project management
- Mathematical and arithmetic skill.