



## **SUZAN ALI MOHAMED**

### **ACADEMIC DEGREE**

Faculty of commerce – Ain Shams University (ASU)

Major: Business Administration

Grade : Good

Graduation Date : 2017

Degree: Mini Master's In Business Administration

Graduation: 2022

### **CAREER OBJECTIVE**

A highly organized hospitality as guest relation manager and individual looking for a responsible position to gain practical experience.

### **CONTACT**

DATE OF BIRTH : 06/12/1986

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+201155166533

EMAIL:

[suzialimoh2023@gmail.com](mailto:suzialimoh2023@gmail.com)

Gender : Female

Nationality: Egyptian.

RELIGION: Muslim.

Marital status : single

## **MY PROFILE**

- Hello, I am Suzan Ali, I can use my educational, technical, practical, interpersonal communication skills and learned knowledge properly. Energetic design professional with a knack for matching customers with optimal products and services to meet their specific needs. Consistently received excellent feedback from customers.

## **WORK EXPERIENCE**

- Electronic Marketer at Easy (Travel).
- An online marketer at ( Media Apple, the owner of LTC channel)
- Sales at (Logos pack for Printing , Cartons and Paper bags
- Public Relations at (Art 7 for advertising)
- Assistant project department at (Speed 4 Trading)
- Secretarial at ( Caesar Services Security System )

## **CERTIFICATES**

- Mini Master's In Self-Development And relations Development
- Strong ability to handle customers complain and maintain relationship with smooth standard
- Very responsible person, good team leader and presentable
- Leadership Of Self-Change And Skill Of Thinking
- Organization Skill And Time Management
- Human Resources
- Presentation Skill
- Body Language & Self-Development
- Communication Skills & Effective Communication Strategies.
- Project Action Plan
- Financial Intelligence And Rapid Learning Skills
- Managers Preparation
- Training Of Trainers
- Crisis Management

## **MY SKILLS**

- The ability to convince customers
- Working under pressure, which leads us to fruitful cooperation in favour of work

## **COMPUTER SKILLS:**

- Good in using Microsoft Office ( Word – Excel – Power Point
- Good experience in browsing the internet and social media

## **LANGUAGE**

- English: .Good ( speaking – writing – listening)

