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AZIZ OUKHAYI

STOREKEEPER OBJECTIVE

- Putting my skills at the service of your organization,
- Acquiring good knowledge in the field of store



EDUCATION

Level Bachelor of Science 2004/2005
Information Systems 2006-2008

SKILL HIGHLIGHTS

- Flexibility
- Data entry skills
- Organization.
- Communication
- Interpersonal skills
- Proficiency in inventory management store
- Policies
- Generate a material received report (MRR) timely.
- Leadership

LANGUAGES

- **English – Good speaker**
- **French – Good speaker**
- **Arabic – Native speak**

HOBBIES

- Writing
- Sport
- Photography
- Travel

EXPERIENCE

STOREKEEPER | APRIL 2019 - current
GROUP ARCHIRODON (AGNV) LAAYOUNE

- STOREKEEPER with Company Archirodon in Laayoune new port
- Receiving and issuing materials
- Vouchers for Receiving
- Prepare a purchase Request.
- Issued DB from A system APICS (**Archirodon Procurement and inventory control system**)
- Mastery of Computer tools
- Inventory Management
- Accounting
- processing of all input and output operations of equipment and monitoring invoices by **APICS** software

ASST STOREKEEPER | 2013-2018
GROUP ARCHIRODON (AGNV) ELJADIDA

- 04/14/2013 to 05/30/2018; Asst Storekeeper with company ARCHIRODON, Jorf lasfar port extension project,
- Receiving and issuing materials
- Mastery of Computer tools
- Inventory Management

ASST STOREKEEPER | 2010 - 2012
STAIP, JORF -ELJADIDA

- Asst storekeeper with company STAIP a Jorf lasfar
- timekeeper with a local company Khemisset ECG

CERIFICATES

- 03/2022 Training and Formation From (IOSH) INSTITUTION OF OCCUPATION SAFETY AND HEALTH