Lubna Arafat Al Zou’bi

Lubnazo3bi@live.com | Wasfi Al Tal P.O Box 950481 (111-95) |

Mobile Phone (+962)-079 5441838 |Residence Phone (+962)-(6)5605120

Objective

Looking forward to working in a dynamic and challenging environment with the opportunity to learn and grow within a reputable organization.

I am interested in any position related to Administrate work

Personal Information

* Date and place of birth : March 8th 1986 –Dubai
* Nationality: Jordanian
* Marital Status:Married

Education

B.Sc. Major in Marketing Amman Ahliyya University (2004-2009)

General Secondary Certificate (literary stream) J.I.S (2004)

Personal Skills

* Ability to work consistently under pressure, and meet deadlines and targets
* Have a positive attitude, pro active, taking the initiative & able to work in a team
* Enthusiastic and willing to learn
* Excellent communication skills

Languages

* Arabic – native
* English – good (spoken and written)

Personal Interest

* Swimming
* Drawing
* Music

Computer skills

* Proficient in using the internet and MS Office
* ICDL

Experience

* Trainee in zain for two months 2008
* bank of jordan for two years 2009-2011
* le royal hotel as guest relations officer and operator for 6 months 2011
* sun holiday travel agency as marketing officer for one year 2012 till 2013- / plaza holidays for 6 months 2014 in sales department