

## A B O U T M E

You are looking for a quickwitted, communicative, selfconfident and able to work in teams who also speaks German and Italian. I not only have these qualities, but also intercultural competence, strategic thinking and motivational skills. I have basic Microsoft Office skills. Furthermore, I am convinced that I meet the criteria for the position to be filled

07753814300

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Baghdad Al-Yarmook

### LANGUAGE

Arabic Germany Italy English

### EXPERTISE

MS Office Excel Pawer Point Outlook

Maan Mohammed

### EXPERIENCE

## 09/2023 – 12/2023 **Chefcook** Dr. Nutrition Restaurant Baghdad

- prepare dishes according to calories and weight
- Proper storage of goods
- Ensure cleanliness of kitchen staff and kitchen utensils in accordance with (HACCP)

### 01/2023 – 05/2023 Quality Control Manager Chamcha Restaurant Baghdad

- Paying attention to the quality of dishes and developing them
- Attention to the cleanliness and arrangement of staff and restaurant
- Follow-up employees on commitment in their tasks

### 05/2018 – 09/2020 **HR Officer** Prince System GmbH Miunch-Germany

- Follow -up the employes in daily work and their affairs (salary, attendance, vacation,...etc)
- Carrying out the administrative work of the company

## 03/2014 – 02/2018 **HR & Admin Officer** UAE Consulate Miunch-Germany

• Organizing reservations with tourists and receiving them to and from the airport in coordination with drivers and translators according to the type of reservation (treatment, tourism, or VIP).

# EDUCATION

#### 2004/2005

Qualified secondary school diploma Miunch - Germany

**09 / 2015** IHK Academy Cours for Human Resource Munich - Germany

## **2021 / 2022** Cook Diplom Meran - Italy