

# biography

## Personal data

**Name:** Sarah Adel Mahmoud Abdel Latif

**Date of birth:** 11/1/2001

**Address:** 16 Ibn Hazm St., Al Dhaheriya - Alexandria

**Phone:** 01154349544

**Srdels00009a@gmail.com Mail:**

**Marital status:** single

**Qualification:** Bachelor's degree, Faculty of Business,  
"Accounting" department.

## skills

Management and  
organization skill

Multitasking skill

The ability to work in  
groups

Ability to work under  
pressure

## Language

Arabic language it is  
Mother Language

English: Good

## Previous

Data entry and writing at the Zoom  
library

## Certificates and trainings

Training at Alexandria Port Authority from  
February 12 to February 16, 2023

ICDL

MOS

Accounting Excel

Pfa