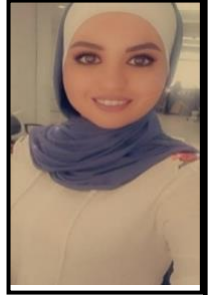


HALA SUBHI ALHUR

Jordan – Amman, Al-Jandaweel

Mob: 00962-- 79 55 85 637

halaalhor@gmail.com



Objective:

I am seeking a challenging position where I convey my knowledge and skills in a very useful and effective manner.

Personal information:

Date of birth : Jan 8st, 1991

Nationality : Jordanian

Marital status : single

Sex : female

Qualifications:

Jun 2012, **B.Sc. Business Administration**, Applied Science University, Amman.

Sep2007, **High School Certificate**, IT Stream, Al-Jandaweel School, Amman.

Experiences:

- Mar 2022 – May 2022, **Sales Consultant**
Money to finance, Amman
- Oct 2018 – June 2021, **Lending Office**
Ahli Microfinance Co, Amman.
- Jan 2018 – Sep 2018, **Sales Representative**
Met Life Insurance, Amman
- Oct 2013 – Apr 2017, **Public Relations**
Jordan Heights Co, Amman.
- Jan 2016 – Nov 2016, **Data Entry**
House of Representatives, Amman.
- Jan 2013 – Sep 2013, **Accountant & Secretary**
Big Master Manpower Est., Amman
- Oct 2011 – Oct 2012, **Head of Clothes Department**
Daragmeh Commercial Est., Amman

Courses and Certificates:

- CRM (Customer Relation Management).
- HR (Human Resources).
- PR (Public Relations).

Skills: -

Language's skills: Arabic: native language.
English: good writing, reading & speaking.

Computer skills: Internet, word, power point, excel

Personal skills:

- Negotiation skills.
- Communications skills
- Dedicated, responsible and motivated
- Computer skills (Microsoft windows and typing).
- Time Management.
- Human rights principles.
- Dealing with customer complaints in (transparency & justice).

Interest:

Establish solid relationships with others, Leadership, Voluntary work.

References:

Available upon request