



Mohamed Ahmad

Professional Summary

I am a dedicated professional in the field of financial management and accounting, equipped with a solid educational foundation in Accounting and Financial Management. Over the years, I have garnered extensive experience and refined my expertise in these domains. My unwavering commitment to personal and professional growth drives me to continuously enhance my skill set and competencies.

Work experience

Accountant

Since August 2023 [Swiss exchange](#) Amman, Jordan

Responsibilities:

- Experienced accountant specializing in financial reconciliation.
- Diligently performed daily account reconciliation with precision.
- Meticulously conducted monthly balance reconciliations.
- Proficient in executing necessary accounting entries to ensure financial record accuracy.
- Successfully interfaced with partner companies, facilitating seamless reconciliation processes.
- Demonstrated a commitment to adhering to financial regulations and standards.

Teller

From July 2022 to 2023 [Swiss exchange](#) Amman, Jordan

Responsibilities:

- Teller role in a currency exchange company.
- Proficient in processing and delivering currency exchanges.
- Expertise in handling a wide range of currencies.
- Responsible for sending and receiving international remittances.
- Ensured accuracy and compliance with regulatory requirements.

Cashier and customer support

From August 2020 to October 2022

[Jaber mall](#) Tabarbour, Amman, Jordan

Responsibilities:

- **Cash Handling:** Proficient in accurate cash transactions and change management.
- **Customer Service:** Committed to providing excellent service, addressing inquiries, and resolving issues courteously.
- **POS Systems:** Skilled in using modern Point of Sale (POS) systems for efficient transactions.
- **Inventory Management:** Assisted in inventory control and restocking to ensure product availability.

Education

Luminous Technical University collage

From 2019 to 2022

[Accounting and Financial Management With 81.2 GPA](#) Amman, Jordan

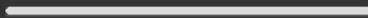
Tawjihi

2018 [Tariq Bin Ziyad School](#) Tabarbour

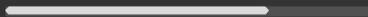
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Languages

Arabic



English



Professional strengths

- Computer skills & MS office
- Tasks and time management
- Effective communication & interpersonal skills
- Troubleshooting skills and attention to details
- Sound judgment and decision making
- Ability of quick learning and adapt
- Working either individually or in team
- Ability to motivate staff and maintain good relations
- Good in using social media

Courses

- Self Management and social awareness
- Building a sense of self
- Success planning
- Social Media Behaviors

References

- Available when request.