

**Aya Abd Elhakem Talaat**  
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➤ ***Academic Qualifications***

- **University:** Bachelor degree of Commerce (financial and customs studies.) Alexandria
- University 2019

➤ ***Post-Graduation Studies***

- Microsoft Office Course.
- Diploma in banking sciences.
- English course at Arab academy
- Diploma in import and export at Egyptian foundation

➤ ***Current Job***

✓ **July, 2022**      **Sales officer at Banque Misr**

➤ **Job description:**

-As a Sales Officer at Banque Misr, my primary responsibilities include:

- Promoting and selling various banking products and services to customers.
- Identifying potential clients and generating leads through networking and outreach efforts.
- Building and maintaining relationships with existing and prospective clients to achieve sales targets.
- Providing personalized financial advice and recommendations to customers based on their needs and financial goals.
- Assisting clients with account opening and other banking transactions.
- Keeping abreast of market trends, competitor activities, and regulatory changes to effectively position Banque Misr's products and services.
- Collaborating with other departments, such as marketing and product development, to enhance sales strategies and offerings.
- Meeting or exceeding sales targets and contributing to the overall growth and success of Banque Misr.
- This job typically requires excellent communication skills, strong sales acumen, and a good understanding of banking products and services.

➤ ***Previous Experiences***

- ✓ **July, 2018**      **Customer service - water company**
- ✓ **Aug, 2019**      **Sales and Manger - Plastic surgery center**

➤ ***Honor and***

- English: good command ( Speaking and writing )
- Arabic : Native tongue.

### ➤ *Interpersonal Skills*

- Enthusiastic ambitious worker.
- Self-motivated to take initiative and responsibility.
- Autonomy and make decisions.
- Ability to report and provide information and transmit skills.
- Sense of cross-functional relations.

### ➤ *Personal Information*

- Date of birth: 06/07/1996
  - Marital status: Married
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