



# Shorouk Muhammed Nabil

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## Personal Information

- Birthdate: August 4th, 2001 – Cairo, Egypt
- Nationality: Egyptian
- Marital status: single.

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## Objective

Seeking a challenging position within a well-established bank or a company that will utilize and develop my analytic, creative and communications skills and benefit from my highly motivated personality.

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## Education

### → Bachelors of commerce (2019-present) Cairo University

- Major: Administration
- Grade: Good
- Graduation: faculty of commerce 3<sup>rd</sup> Grade - Cairo University.

### → Training courses:

#### English course

Bank Misr online course.

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## Work Experience

### SALES & Supervisor (Galleria Shop)

#### OCTOBER 2020 -FEBRUARY 2021

- Sales representative.
- Products details presentation for customers.
- Data Entry for all customers' information.
- Making deals with customers.

### CUSTOMER SERVICE & SALES (Future training academy)

#### January 2020-June 2020

- Responsible for the reception and call center to meet the customers' needs.
- Presentation of the course details for the customers.
- Data entry for all customers' details and requirements.
- Responsible of arranging, printing and delivery of the course hard copies.

## Languages:

- **Arabic-Mother tongue.**
- **English- Good**

**Computer skills:**

- Internet & online applications.
- EXCEL & WORD.

**Personal skills:**

- Ability to work effectively under pressure.
- Very good negotiation skills.
- Problems solving.
- Highly motivated.
- Communication Skills.

**References:** Furnished Upon Request