

DOAA MAGDY



CONTACT

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faisal, Giza

SKILL

Speed in mastering work .

Good management .

Self development .

Respect work rules .

Ability to work under pressure and take responsibility .

The ability to work with any team and adapt quickly .

Enthusiasm and sincerity in work .

Good in management skills .

Good experience in word and Excel

LANGUAGES

Arabic:(mother tongued)

English: good

OBJECTIVE

Working in a company that suits my personal and applied skills in administrative and personnel affairs. I work as a secretarial. The ability to communicate with employees and customers and manage the work team. I am also ready to gain experience in different fields and the ability to bear work responsibilities. I also welcome working for your esteemed company.

EXPERIENCE

1/6/2022 - 1/5/2023

Mahjoub Company
Call Center

2/5/2023 - 1/11/2023

international Company
H,R

2/11/2023 - 7/8/2024

international Company
Secretary

EDUCATION

2021/2022

Cairo university
Graduate from the Faculty of Commerce
acceptable

ACTIVITIES

Internet