

Curriculum Vitae CV



Name: Hadeer Alabdali
Place & Date of Birth: Baghdad , 1993.
Marital Status: Married.
Present Address: Erbil / park view
Mobile: 0751 770 9632

EDUCATION:

Agriculture College, Baghdad University, BSc in Gardening & Orc Harding Obtained 2015

WORK EXPERIENCE:

Regent Rex Company **May 2019 – Present**

- Position: Sales & Administrative Support. Duties include marketing and sales, managing company events, collecting invoices and payments, producing reports to head office, answering all clients' request and carry out any ad-hoc duties.

Babylon Health Insurance Group **Feb 2017 – Jun 2018**

- Position: Public Relation Representative. Duties includes health insurance material preparation, provide insurance sales and provide general assistant.
- Obtained health insurance management certificate from Istanbul, Turkey at Arab House for Administrative Development (AHAD)
- In this employment, I am also responsible to work in the sister company of this group call Shining Star, as a construction material import/export auditor.

ILAGE HOUSE Pharmaceutical Company **Oct 2015 – Oct 2016**

- Position: Data entry, product storage management and cash management.

Language:

- Mother language: Arabic.
- Kurdish- (Understanding - Speaking & Reading) Very good.
- English - (Understanding - Speaking & Reading) good.

Computer Skills:

- Good in Microsoft office (Excel, Word).
- Good in Al-Bayan Program.