# Lydia Tebbakh

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#### OBJECTIVE

I am a highly motivated structural geology engineer with a strong educational background and an excellent academic record in the field. My professional journey began at the age of 17 as a sales agent in the family business. Currently, I hold the position of Talent Acquisition Manager at DrakkappTech, a web development company. Additionally, I am an entrepreneur, serving as a project manager for two brands in the technology sector.

Throughout my career, I have had the opportunity to work with numerous national and multinational companies, allowing me to gain extensive experience. I am constantly seeking new opportunities to further enhance my skills in my field of expertise. I am also open to taking on new challenges to further develop my capabilities.

I firmly believe that my experience, motivation, and eagerness to learn would be valuable assets to your company. Thank you for considering me for the opportunity to contribute to your success.

(Ability to travel and immigrate), Car available

#### EDUCATION

Geological Trainee SONATRACH • Reservoir Operations Department General view on the role of a structural geologist and sedimentology	Sep 2022 - Sep 2022
Master's Degree in Tectonic Geology and Geoinformatics. University of Science and Technology Houari Boumediene • Algiers	Sep 2020 - Jun 2022
Bachelor's Degree in Tectonic Geology and Geoinformatics. University of Science and Technology Houari Boumediene • Algiers	Sep 2017 - Jun 2020
BAC diploma in natural sciences. Kasdi Merbah High School, Bordj el Bahri • Algiers	Sep 2014 - Jun 2017

### WORK EXPERIENCE

#### Talent Acquisition Manager & Head of project

Drakkapp Technology• Algiers, Draria

March 2023\_Present

- Recruitment Planning: Development of a recruitment strategy aligned with the needs of departments and teams. Development of a detailed plan to attract the right talents.
- Sourcing candidates: Use of various methods (online platforms, social networks, partnerships with agencies) to find and attract qualified candidates.

- I am responsible for external relations and I use negotiation methods and techniques to conclude contracts and win projects the three subsidiaries of the company ( Drakkapp School, Drakkapp Studio, Drakkapp Group )
- As a partner of the CEO of Drakkapp, I played an active role in the development and investment of both brands. I have demonstrated an entrepreneurial spirit and a constant willingness to learn and grow.

#### Sales Executive

EasyFairs NorthReal• Algiers, Hydra

- Feb 2023\_ March 2023
- Prospecting and selling exhibition stands to potential customers
- Establishing long-term business relationships with customers
- Participation in planning and implementing sales strategy
- Cooperation with marketing team to identify potential customers and sales opportunities
- Monitoring and managing existing accounts customers

#### Call Center Operator Manager

jul 2022 – Mch 2023

Yandex • Algiers, Hydra/ Remotely (south america and middle east)

- Responsible for the management of administrative operations and transmission of information between management and its various internal interlocutors.
- Support for the race plan to the drivers by answering precisely technical and commercial requests.
- Receiving and processing incoming calls and forming orders and advising clients on our services.
- Ensures the quality of the services provided by the members of its team as well as the profitability of the services provided.
- Launch job offers on social networks and recruitment platforms and recruit for the positions requested
- Teamleader, train and supervise new employees

## Commercial customer contact, general public / business.

Sep 2021 - July 2022

ATM MOBILIS (Algérie Télécom Mobile) • Algiers, Algeria

- Performed diagnostics using the tools made available, in order to analyze anomalies preventing customers from having the services, in this case, calls, MMS, SMS, and mobile internet.
- Provided adequate solutions to customers encountering technical malfunctions in their telephone lines or mobiles and ensure the continuity of services.
- Responded precisely to technical and commercial requests and customer objections.
- Supervise and train new agents

Gratify Dz • Algiers, Hydra/ Remotely ( French, Canada )		
<ul> <li>Gratify Quiz application Dz.</li> <li>Manager (Facebook - Instagram - Email)</li> <li>Create banners and posts to attract more customers</li> <li>Receive complaints and work on finding solutions to satisfy the cust</li> <li>Making questions Quiz and answers (game app)</li> </ul>	omer.	
Technical support	Mch 2020 – May2020	
<ul> <li>(Apple store Dubai - Middle East ) • Remotely</li> <li>Responded precisely to technical and commercial requests and customer objections (email)</li> </ul>		
<ul> <li>Geological assistant trainee</li> <li>University of Science and Technology Houari Boumediene • Algiers</li> <li>Making geological sections and logs.</li> <li>Carry out stratigraphic and sedimentological studies and Structural of</li> </ul>	Dec 2019 - Jan 2020 the region.	
<ul> <li>Educator 1st degree in martial arts</li> <li>(Algerian league of karate-do) • Algiers</li> <li>Coached, trained, and guided competitive athletes for competitions.</li> </ul>	Jun 2017 - Jul 2021	
<ul> <li>Fitness and cardio coach</li> <li>Women and competitive athletes (Kata/Kumité). • Algiers</li> <li>Motivated and encouraged obese women to lose weight by doing exe with or without materials.</li> </ul>	Jun 2017 - Jul 2021 rcises and fun games	

#### SKILLS

- Languages: Kabyle (Native), Arabic (Native), French (Native), English (Advanced).
- Software/ Computer: Excellent Microsoft Office package (Word, Excel, PowerPoint, Outlook), Photoshop, Arc-Gis, photoshop cs6, Google table, and Illustrator6.
- CRM, Airtable, Notion, SalesForce
- Knowledge in ground Mechanic studies and laboratory analysis.
- · Good knowledge of computer graphics and tool science.
- Fast learning
- Customer services and communication skills
- · Claim processing
- Receiving and data entry
- Live chat and emailing
- Leadership and having sense of responsibility •
- · Good knowledge of computer software and tool science

**Social Media Manager** 

Oct2021- Apl2022