

**Name: NESMA SAYED AMMAR
Address :( 48) Mqyas Manil El Rodaa St, Cairo) Egypt
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**Email:** nesmasayed133@yahoo.com

Education

2006-2009, Helwan University, Faculty of Art - Hestory Dept,Cairo , Egypt.

Free studies at Fine Arts College Graphic 2008-2009.

Experience:

* Public Relations in the Egyptian Museum 2010 .
* CSR/ CRM specialist (Surveys & Marketing research)

Etisal International ForEtisalatMisr-CRM Dept. - August 2010 till June 2013.

* Modify the data on the website of the company Ic Flix 2013.
* persoal assistant at dar Eltrbia School- IG Dept 2014 .

# Bank insurance officer for Allianz Company from 2019 to 2021 .

Courses & Training:

* Berlitz Training Center-general English & business course 2010 .
* Dale Carnegie, Soft skills training. Sep 2010 .
* **(BBSA)**Basic Business Skills Acquisition program June 2010-Sep 2010 :-
* Sponsored by the Future Generation Foundation (FGF) Cairo University Training
* Developed Language and Computer Skills, Enhanced Presentation & Project Development Skills.
* Acquired Basic Business Skills including:
* Marketing, Sales, Banking, Accounting, Business Correspondence and Report Writing.
* ICDL Course (Future Generation Foundation Cairo University Training ) .

Computer Skills:

* Excellent knowledge in Windows.
* Excellent knowledge of MS OFFICE Word, Excel, PowerPoint.
* Excellent knowledge in Internet Explorer Tools.

Language Skills:

* Native language Arabic.
* Very Good English.

Personal Skills:

Reliable,Communicate well,Team Player,Organized,Innovative,Self-Motivated ,Hardworking)

**Interests:**

* Watch Black and Waite Movies, Travelling, Drawing .

**Personal Information**

* Date of Birth: 07 /02/1988
* Marital Status: Married