



kareem Essam

Administrator

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alexandria, Alexandria, Egypt

Date / Place of birth

15-02-1992 / alexandria

Driving license

avaliabile

Nationality

Egyptian

Profile

Experienced and dedicated Data Analyst with several years of experience identifying efficiencies and problem areas within data streams, while communicating needs for projects. Adept in analytical thinking, strategic planning, leadership, and building strong relationships with business partners.

Employment History

Branch manager in select mobile phone , Alexandria

2008–2011

- Trained new employees on branch procedures and customer service best practices, resulting in a X% reduction in onboarding time
- Led a successful rebranding of the branch, resulting in an increase in brand visibility and recognition

Branch manager in tiffany brand for women accessories at san stefano mall, Alexandria

2011–2013

- Led a successful rebranding of the branch, resulting in an increase in brand visibility and recognition
- Created high-quality images for print and web media, resulting in an increase in customer engagement and brand awareness

Branch manager in RAX MAX brand at san stefano mall, Alexandria

2013–2015

- Developed and implemented a system to monitor and analyze branch performance, resulting in a X% improvement in branch profitability
- Led a successful rebranding of the branch, resulting in an increase in brand visibility and recognition

Reviewer at uti-ltd egypt for customs clearance and ocean fright , Alexandria

Skills

Ability to Work Under Pressure
Computer Skills
Microsoft Excel
Leadership
Fast Learner
Microsoft Office
Ability to Work in a Team
Leadership Skills

Languages

english Very good command

2015–2017

**ordinator in cutting management department at
jade apparel for industries for nike fabrication,
borg arab -alexandria**

2017–2018

**excutive engineer at the egyptian company for
trading and industry (sogic), Alexandria**

2018–2023

- Negotiated and managed benefits and compensation packages for employees, resulting in reduced costs for the company
- Represented the company at various career fairs and industry events, increasing the company's visibility among campus organizations
- Conducted research on the latest trends and products in the design industry, resulting in a cutting-edge design for the project

**project management coordinator at alex form for
steel forming, Alexandria**

2023–Present

- Created clear and concise project documentation and reports for management
- Developed and implemented a system for tracking and monitoring project progress, resulting in improved project management
- Monitored project progress and identified areas of risk, allowing for proactive management of issues and successful project delivery

Education

**faculty of commerce, busniess adminstration ,
Alexandria**

2018