



leiton Cairo, Egypt



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htt

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OBJECTIVE

Seeking a challenging position that will enable me to develop my abilities and skills

and will provide me with the opportunity for professional growth, where my experience and interpersonal skills can be accepted.



VALERIE NASHAT GOWANY

EXPERIENCE

Sep 2015–Mar 2017 Employee • Social Media Moderator • NG Furniture

Nov 2017–Jun 2018

Employee • English teacher • Saint George Language School (Nasr City)

July 2018-Dec 2021

Employee • Graduate Trainee • Credit Agricole Bank in Egypt * Relationship Assistant

* Relationship Officer

- Replacing the Relationship Manager in all daily work.
- Handling and covering all customer requests/inquiries to deliver Excellent
- Cross-selling all bank products such as loans, credit cards (secured/unsecured, bank assurance, opening new accounts and liabilities to meet the target and client's needs.
- Handling Branch CS operations.
- Handling client's Complaints.
- Handling monthly reports.
- Handling compliance report.

Jan 2022-Present

Senior • Customer service, sales support, and data analyst •Life Sports Club.

- Reporting to the CEO, CD & Marketing Manager on a daily/ monthly basis.
- Handling all member's requests and complaints.
- Handle and follow up sales activity daily.

EDUCATION

Future Academy, Faculty of Commerce

- Accounting major
- Grade: Very Good
- Year of graduation: 2017



- -Communication and negotiation skills.
- Ability to work under pressure.
- Team Player.
- Self-motivated.
- Fast learner.
- Creative Problem-solving.
- Technical skills.
- Multitasker.

COURSES

Courses at Credit Agricole Egypt Bank:

Customer Service Certificate Value at Credit Agricole Egypt Bancassurance at Credit Agricole Egypt / Allianz Compliance - Financial Security and Fraud Prevention Principles of law International Sanctions Anti-money laundering Risk culture Legal Aspects Mortgage Solving problem skills

LANGUAGES

Arabic: Mother tongue, Excellent in both written and spoken. English: Excellent English in speaking, writing, reading and listening. French: Fair knowledge in reading and listening

REFERENCES

[Available upon request.]