**ASMAA MAHMOUD ASAAD**

**CONTACT INFO. :**

**E-mail:** **asmaa-asaad@hotmail.com**

* **Mobile: +07507424800**

**Address: IRAQ-ERBIL**

**PERSONAL INFORMATION:**

**Birthday**: sep.22 1990 **Marital status:** Single

**Nationality**: Syrian

**Place of Birth**: Qamishlo

**OBJECTIVE:**

Seeking a challenging position through which my complete skills and passion for excellence will be utilized. Together, great exploits will not just be a dream but a lifestyle...

**EDUCATION:**

**Highest Educational Attainment**

**Healthy Institute:**Laboratory certificate

Year of graduation: 2010

**EXPERIENCE:Omar Laboratory – Syria Qamishlo**

**Jan. 2010 to 2013:** As Laboratory Assistant

* Collected specimens, registered clients and ordered laboratory tests
* Maintained files of patient orders and other records
* Performed venipuncture’s and finger sticks
* Performed scheduled analysis and secretarial procedures
* Arranged media, buffers and plates
* Prepared specimens for distribution
* Supported laboratory quality and safety initiatives
* Washed, sterilized, and stocked ordinary glassware

 **Senses Beauty Parlor -Kurdistan. Erbil**

As Cashier

And Iworked in al-Shami Eye Center as director of sales for a year and Ihave a story certificate.and work at the English Eye Center as the clinical floor manager and responsible for operations

**COURSES & TRAINING**

* ICDL- New Horizons Institute , Damascus

**SKILLS**

* Excellent experience in MS office ( Word, Excel, PowerPoint, Access)
* Ability to work under pressure
* Teamwork spirit
* Flexibility
* Problem solving
* Customer Focused

**LANGUAGES**

* Kurdish : Native
* English : Good
* Arabic : Native