

SARA MOHAMED SHEHATA



CONTACT

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Mokattam, cairo.

LANGUAGES

English: Very good

(Reading, Speaking,
and Writing)

Arabic: Native language.

COMPUTER SKILLS

using Internet

Word

Excel Power point

PERSONALITY

Punctuality

Organized

Communicative

INTERESTS

- Writing
- Reading
- Travel
- Online Self Study

REFERENCES

Available On Request

PROFILE

Looking forward to developing my skills in a working related Area, which will allow me to utilize the various skills I have developed throughout degree studies and programmed.

EDUCATION

- Faculty of Dar AL uloom
- Cairo University
- Graduation year : 2014/2015

COURSES

- English Course , Russian Culture Center.
- ICDL , Cairo university.

WORK EXPERIENCES

- Infinity Consultation.
- Marketing Lavida Sauce.
- Executive Director Oriflem
- IOL institute of Linguists.
- Telesales at motor
- Call center & Back office at Chichomz

SKILLS

- Highly communications skills.
- Ability to Work extra time and extra days
- Ability to handle multiple tasks.
- Ability to work under pressure.
- Ability to learn fast a new technology
- Being able to work in a team
- Excellent conceptual and analytical skills.
- Project management

PERSONAL DATA

Date of birth : 08/08/1991
Marital status : Single
Nationality : Egyptian
Religion : Muslim
Gender : Female