Maha Mohmed Amin

**Shubra El-Kheima Qalyubia**

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**Ain Shams Commerce graduate, Accounting department**

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## Objective :

**I have the experience and skills that make me able to complete job tasks accurately i seek challenging opportunities where i can use my skills for the success of the organization**

## Education:

**Diploma in Accounting from Ain shams University (in progress)**

**‌Bachelor in Commerce Ain shams University, Accounting, 2019-2022 may2022, very Good**

## Experience :

## I have very good experience with Excel Word 2019

**Dealing with customers and sales, making excel sheets, recording daily entries**

## Soft Skills :

|  |  |
| --- | --- |
| * **Work within a team to achieve the desired goal** * **Keeping abreast of changes in the profession** * **Solve progrems** | * **Keeping abreast of changes in the profession** * **Good communication with clients** * **time management and achievement** |

## courses :

**Accounting Excel self – studying**

**Introduction to Azure offered by tawar w 3'ayar on july 24, 2021**

**‌ Certificate of Appreciation offered by tawar w 3' ayar on july 01,2022**

## **Language Skills** :

**English : intermediate**

## Computer Skills:

**Good At Using (word – Excel )**