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# **BISHOY HANY BESHAY MORCOS**

Legal affairs / Administrative affairs

## PROFILE

Energetic track record excellence in building relationships managing details and hitting personal and professional goals. Drive to continuous personal improvement with competitive and ambitious mindset. skilled team player with strong background in environments. work well independently to handle assignments and always ready to go beyond basics assignments. Quick learner with good computer abilities .

# **EDUCATION**

2017 > 2021

Bachelor of Law, Ain Shams University 2021 with a grade of (high good)

#### Ain-Shams University

## CERTIFICATIONS

certificate from the Ministry of People's Defense and Military.

certificate from Nasser Higher Military Academy in the first course of Strategy and National Security .

certificate for Banque Misr form the summer of 2021 in the month of November.

certificate from a life skills development training course and qualification for the labor market at Maadi Youth TrainingCenter of the Embassy of the Netherlands (MYTC).

## WORK EXPERIENCE

#### 03-2022 → present A lawyer office

Lawyer in training

2022 > 2022 Orange Orange Retail Agent 1. Handle customer complaints & inquiries and sell Orange products and services.

- 2. Very good computer skills.
- 3. Good communications and selling skills.
- 4. Ability to work in a team.
- 5. Ability to solve customer problems.

12-2022 → present chartered accountant office Lawyer in training

### SOFTWARESKILLS

Dealing with computer	*****
Microsoft Word	★★★★★☆
Microsoft Power Point	★★★☆☆☆
Microsoft excel	★★☆☆☆☆



Arabic (original language) English  $\mathbf{00000}$ French 00000

### PERSONAL SKILLS

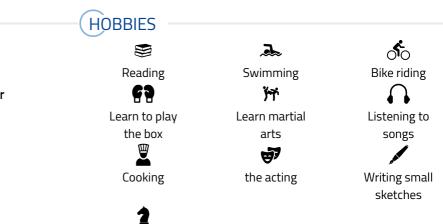
- Communication skills
- Can work individually or with a team
- ✓ Leadership skills
- ✓ Time management skills
- ✓ Planning skills
- ✓ Listening skills
- ✓ Fast Learner

# NOTES

- Planning to taking english course .
- Planning to start online course in (MOS ) .
- Planning to complete the courses of Nasser Higher Military Academy .
- Social status : Single .
- Military Status : Temporary Exemption .

### COURSES

- 1. Bank Misr Training Summer 2021 .
- 2. Life skills development training courseand qualification for the labor market (Maadi Youth Training Center (MYTC) September 2021.



Play chess

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