

Yehia Adel Yehia

Contact Details:-

Address : 34 J adah Street – Dokki - Giza,
Egypt
Date of birth : 18- 09 -1990
Mobile : +02 01145804078 - +02
37495487
E-mail Address : po000s1900@yahoo.com



Career Summary/ Capability Statement

I am seeking a fulltime job at a reputable company where I can make use of my skills, learn new and build a successful career.

Qualifications

Higher institute for advanced studies – Pyramids – Giza
Degree of Bachelor commerce - Accounting (2008 – 2012)

High School Attended
Qawmia language school - Giza

Professional profile

Professional MS Office Applications.
Can handle multiple tasks effectively.
Excellent spoken & written communication skills in English.
Expert in handling people of diverse nationalities, and renowned for being an excellent team player. Possesses excellent organizational skills and can work well independently

Career History/ Career Profile

Modern house (TVShop company)
Sales indoor NOV 2010 - J UL 2011
Modern house (TVShop company)
Sales manager J UL 2011 - Dec 2012
Eac – Finance Accountant JAN 2013 - FEB 2014
Vodafone customer service Representative MAR 2014 - APR 2015
Etisalat customer service Representative J UN 2015 - J UL 2016
EL Masah Hotel Accountant AUG 2016 - OCT 2017
Real estate marketing sales Freelancer OCT 2017 Until now

Communication Skills

- Arabic Mother Tongue, Fluent English Read – write – v.g Spoken.
- Good communications skills, friendly, supportive and flexible.
- High energy, ability to multitask, well-organized, Efficient and productive.
- Working under pressure.
- Ability to learn anything that support my work and improve my skills.
- Fast learner, hard worker, Flexibility to learn.
- Ambitious – self confidence – open Mind – organized.
-

References upon request