Summary

Experience in computer and social media marketing

General experience in computer programs

(Windows - Excel - PowerPoint - DOS - Internet Marketing – CANVA PRO)
background in project management and customer relations.

General experience in the fields of scientific life

(Typographer - data entry - secretarial - administrative affairs)

(Caterer - Delivery)
freelancer : youtube-blogger-linkedin.

Skill Highlights

|  |  |
| --- | --- |
| * Secretarial
* Administrative affairs
* Workers affairs
* Postmaster
* Data entry
* customer service
 | * Creative design
* Freelance work
 |

Experience

I took training courses to learn all areas of human development

Since 2011 I have worked for the State of Kuwait for 6 years

 (Typist - data entry - secretarial - administrative affairs - post official)

I worked for the Philippines for two years (data entry - customer service – transelator)
**The last positions I held :**

Tour guide in Sharm El-Sheikh for two years

Interior coordinator in the VIP lounge at Hurghada Airport more than 1 year

I speak English with fluent expression

Education
**Industrial Diploma, Electronics Division**

Certifications

a training course certificate

Windows - DOS - Wood - Excel - PowerPoint

MOUSTAFA OMAR SHAWKY OMAR

Contact

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Languages

ARABIC – MOTHERTONG .
ENGLISH – VERY GOOD .

READ – WRITE – VERYWELL

SPEAKE Fluently

