

Full Name: *Mahmoud Adel Sabaa*

Address: Egypt-Tanta El – Gharbia / City :Basyoun

Phone: +201098087857

Email: msabaa31@gmail.com

Date of Birth : 15/8/1997

Marital Status :

Single

Military State :

Completed

Languages :

English: Excellent
Command
(Speak and Write)

Arabic : Mother
Tongue

Career Objective

To make use of my interpersonal skills to achieve goals of a company that focuses on customer satisfaction and customer experience, To secure a challenging position in a reputable organization my skills and technical manar will be inhanced to increase income and reputation of the place.

Education

- ✓ Bachelor's degree in Commerce English Section , Accounting Division
- ✓ Tanta University

- ✓ Fresh graduate / Graduation year 2020

Personal skills/work skills

Computer Skills:

- Very Good in using computer as a whole
- Word
- Excel
- Powerpoint

Personal skills:

- Excellent communication skill
- Able to work Under pressure
- Teamwork
- Decision Maker
- Adaptability

Work skills:

- Full knowledge of accounting and working with accounting software
- Follow up the balances of bank accounts and the balances of customers and suppliers
- The ability to issue monthly reports for the organization's financial movement and final reports (trial balance, income statement and balance sheet)
- Daily recording of calculations (journal entries)
- The ability to evaluate the facility in the event of profit or loss and give financial directions to the facility.