



Curriculum vitae

Merna Akram Louis Dawood

Personal Information:

- Date of birth : 11/12/1992.
- Place of birth : Cairo, Egypt.
- Nationality : Egyptian.
- Gender : Female.
- Marital Status : Single.

Contact Information:

- Current full address : 19 Abo Zaid St; behind Don Bosco institute/ El Sahel-Shoubra-Cairo.
- E-mail : mima.david121292@gmail.com
- Cell : 01228530646
- Phone : 0224601798

Education:

- University& college : Bachelor of commerce Cairo University.
- Department : Accounting.
- Year of graduation : 2014.
- Grade : Good.

Training:

- ____The Mode Limousine Official Agent Of UBER & CAREEM: Tele Sales Operator & Social Media Coordinator-From: 01\02\2018 To: 01\03\2018
- ____Infinity Plus: Tele Sales Operator-From: 01\08\2017 To: 01\09\2017

Computer Course:

- ICDL-SMCC (St. Mary Computer Center)-From: 16\02\2016 To: 23\04\2016

English Course:

- CLTA Academy-From: 01\08\2014 To: 31\01\2015

Employment History:

- Middle East Observer: Secretary,TeleMarketing-From:01\10\2016 To:31\03\2017
- Office Equipment Consultants: Data Entry-From:01\05\2016 To:30\09\2016

Interpersonal Skills:

- Very good communication skills.
- Very good public speaker.
- Problems Solving.
- Willing to learn

Reference Available Upon To Request.