

Ahmed Harby Abdel Moneim



Date of Birth: 3/11/1993

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Work Experience

- Cashier at **Stock House:** *from Nov 2017 till Dec 2018.*
- Sales at **Stock House:** *from Jun 2015 till Nov 2017.*
- Cashier at **Momo Brand:** *from Nov 2013 till May 2015.*

Trainings and Activities

- Training at **Accounting Service Office (EAM):** *from Jan 2019 till April 2020*
- Diploma in Electronic Accounting Programs "Accounting Excel" from International Academy for Training.
- Diploma in Professional Comprehensive Accounting from International Academy for Training.
- Advanced Excel from high technology center Cairo University started 29/08/2018 till 17/10/2018.
- Training program in Professional Financial Accountant "PFA" from Harvard Training College.

PERSONAL & PROFESSIONAL SKILLS

- Excellent with Microsoft Word
 - Excellent with Microsoft PowerPoint
 - Excellent with Basic Microsoft Excel
 - Hard Worker
 - Multi-tasker
 - Quick Learner
 - Team Player Mentality
 - Strong Communication and Interpersonal Skills
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ACADEMIC QUALIFICATIONS

Helwan University / Faculty of Commerce and Business Administration,

Bachelor's Degree / Accounting Department

Graduation Year: 2019

Grade: Good

Saadia Military High School for boys

Graduation Year: 2012

Languages

Mother Tongue: Arabic

Second Language: English, Level: Good

Military Service: Completed