

JOHN EID ATIA

Mobile Number: 01229309322
Address: 21 Orabi street / Talbia /Haram
E-mail: johnaiad8@gmail.com
Total Experience: 16 Years
Qualification: Bs of Information System and Administrative
Academy: Tiba Academy
Field of Experience: Management and Secretary
Computer literacy: MS Office
Languages : Arabic, English, Spanish
Nationality: Egyptian

ACADEMIC QUALIFICATIONS

Secondary (2006)

PROFESSIONAL QUALIFICATIONS

BS | Information System and Administrative (2011)

AREA OF EXPERTISE

Personal Skills:

- A proven leader who can effectively manage people to get results.
- Error management.
- Skills and knowledge good spoken and written communication skills
- good negotiation skills
- a tactful but assertive manner
- a good level of physical fitness and stamina
- logical thinking and problem-solving ability
- good organisational skills and attention to detail
- the ability to cope under pressure
- the ability to understand and interpret relevant laws
- Computer literacy.
- Can handle stressful situations calmly and effectively.
- Being tolerant and respectful of fellow work colleagues

PROFESSIONAL EXPERIENCE

Organisation: Eastern company for Tobacco and Cigarettes
Department: Planning and Production
Position: Head of the Work Study Department
Tenure: 2014 - 2023

PROFESSIONAL EXPERIENCE

Organisation: Imbabi Sons Organisation for Decorative wood
Department: Sales and Accounting
Position: Sales Manager and Accountant
Tenure: 2011 - 2014

PROFESSIONAL EXPERIENCE

Organisation: Kado Photography Studio
Position: Team Leader
Tenure: 2007 - 2011

DECLARATION

I hereby declare that all the above mentioned information in my CV is correct to the best of my knowledge. I should be deemed responsible for any misinformation found any time

JOHN EID