

Personal information			
Surname(s) / First name(s)	Mohamed Ali Saad Salem		
Address(es)	Hosh Issa Elpehayrah Egypt		
Telephone(s)	01063238621		
E-mail	mohamedalisaadsalem@gmail.com		
Military service	Finished		
Date of birth	18/2/1997		
OBJECTIVE	Seeking an entry level opportunity in a position of an accountant in a reputed organization where I can enhance my skills and gain further knowledge.		
Work experience			
*Companey Vodafone * Al-Zaeem for Trade and Contracting in Alexandria	1-.Accountant quotes I have the leader company. 25/11/2021 1-Vodafone customer service		1/1/2021 2020
*Office Mr. Waleed Ahmed Abd Elhafez- 2017-2018 * EG_Trainers Compan 2017-2018	1- Financial statements Accounts according to Egyptian accounting standards . 2- Prepare and calculate the sales tax return . 3- Prepare the trial balance and the financial statements according to Egyptian accounting standards 4- Prepare all financial statements account and financial records by Excel . 5- Prepare all financial accounts and financial records by peachtree and quick Books . 1- Financial statements accounts according to accounting standards . 2- Prepare the trial balance and the financial statements according to Egyptian accounting standards . 3- prepare all financial statements accounts and financial records by Excel and Quick Books .		

EDUCATION	<ul style="list-style-type: none"> - Faculty of commerce Damanhour university. 2020 Accountant good - uAmircanniversity of Professional studies 2019 English Diploma Good EG_Trainers - FProfessionalinancial Accounten Diploma (PFA) 2020 Excellent Information Systems institute Third Army Force Electronic Accounting Diploma Excellent - European Academy for science and language. 2019 Softskills courses Very good
SKILLS	<ul style="list-style-type: none"> - sCommunicationkills - sComputerkills - Excellent Knowledge of Windows 10 , office 2019 (Excel , Word .powerpoint) , it , and Internet Skills - Excellent knowledge of Peachtree and quick Books programs . <p>1- Softskills (time management, presentation skills, communication skills).</p> <p>2- HR development.</p> <p>3- public relations.</p>
OLANGUAGE	<p>Native language Arabic</p> <p>English :good (Read, write, spoken)</p>