



Personal information

Name : Dina Mohamed Abdel-monsef
El-tokhy

Age : 26 years old

Date of birth: 2 September, 1997

Nationality: Egyptian, Alexandria

Marital status : single

Education

University : Alexandria

Faculty : Law

Class : 2015-2019

Contact

Phone : 01025102208 - 033815898

Email :

dina1997mohamed@gmail.com

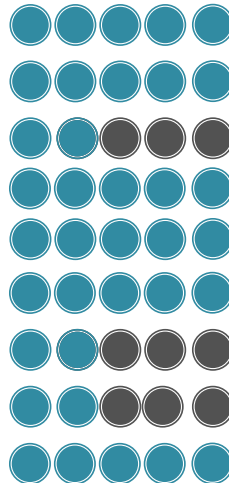
Address : Sidi Gaber - Alexandria

Work experience

- **Team leader**
on (software - Marketing - decor) Teams At **we work** Saudi company
(2020-2023) current job
- **Consultative**
Part-time consultant to set up the company in
Alexandria, hire a team, and train their manager on
how to deal
(05/2022 - 08/2022)
- **Vice manager**
At **we work** - Saudi company
(2020-2020)
- **General supervisor**
At **we work** co-working space
(2019)
- **Receptionist**
At **we work** co-working space
(2019)
- **Customer service**
At Roushdi Building contracting
(2019)
- **Lowyer At prof**
Abdel-Hamed El-Sakran office
(2019)
- **Lowyer assistant At prof:**
Ahmed Nasr-Allah office
(2015-2018)

SKILLS

- **HTML5- HTML3**
- **Css3 - CSS**
- **Illustrator**
- **Excel**
- **Word**
- **Power Point**
- **In design**
- **Business Administration**
- **Social media posts design**



PERSONAL SKILLS

- Project Management**
- Leadership**
- Negotiation skills**
- Problem Solving**
- High responsibility**
- Data analysis**
- Creativity**
- Writing content**
- Soft skills**



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