



Humam samer

EDUCATION

AL MAMOON UNIVERSITY COLLEGE OF IRAQ, BAGHDAD
/ 2016 - 2020

B.S.C of English translator

WORK EXPERIENCE

Korek telecom / 2021 - present time

POS Representative

- Solve all problems related to electronic chips from replacing, Reactivating, etc
- Activate SIM Card program
- Customer service by answering all of the customer's questions and Solving them
- Prepared sales slips and sales contract
- Stocked shelves and supplies and organized displays shelves to Maintain the visual appeal of the store.

Altajer company / 2016 - 2021

Sales and customer service officer and Accountant

- Recruit, hire, and train sales team
- Set sales goals, compare performance to goals, and adjust
- Goals as needed
- Assess current team processes and procedures, identify
- Apportunities for improvement, and implement them
- Develop individual quotas and assign territories for team members
- Rovide detailed and accurate sales forecasts
- Coach, mentor, and provide feedback to team members
- Foster a competitive yet collaborative team environment
- Assess individual performance through observation and
- Measurement, and suggest corrective actions as needed

Albaghdady company / 2015 - 2016

Accountant

- Prepares asset, liability, and capital account entries
- Bycompiling and analyzing account information.
- Documents financial transactions by entering accountinformation.
- Recommends financial actions by analyzing accountingoptions.
- Summarizes current financial status by collectinginformation;
- Preparing balance sheet, profit and loss statement,and other Reports.
- Substantiates financial transactions by auditing documents
- Maintains accounting controls by preparing andrecommending
- policies and procedures.

Electoral comission / 2018 - 2018

- Assistant
- Assistant and observe on the equipment and voting system

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 Iraq Baghdad

 1997

PROFILE

Skills

ENGLISH
ARABIC
TEAM WORKING
STRESS
MANAGEMENT
MICROSOFT
OFFICE
COMMITMENT
FLEXIBILITY

LANGUAGES

- Arabic : Advanced
- English : intermediate

HOBBIES

- Cinema
- Music
- Games
- Books
- Sport