

Curriculum Vitae

Ahmed Kotb Hassan Sharaf

Address : cairo - Giza.
Age : 31
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Marital status : Married
Nationality : Egyptian

Education:

Tanta University .
faculty of arts archaeology of Egyptology department.
Graduation year: 2013 .

Personal profile:

- Ability to prioritize work to meet established deadlines
- Implement every instruction of work area
- Ability to multi-task
- Good written and verbal communication skills
- Good learner & flexible mind
- Time stress manager
- Self control & Anger management

Years of experience : Worked as salesman at Tiger company .

Worked as salesman at corana company .

Worked as salesman at Vodafone company .

Driving License : 3rd Grade driving license .

Languages :

Arabic : Mother Tongue .

English : Good Command of Spoken and Written.

Courses

- - English course at British council.
- -ICDL (International Computer Driving License) .
- Microsoft Office (Power Point – Word – Excel – Access- Internet Technology) Windows Xp
- Soft skills & Human resources development courses:-
 - Effective Presentation skills.
 - Interpersonal communication and Assertiveness skills.
 - Customer Service skills.
 - Marketing skills.
 - Communication skills.
 - Leadership skills
 - Time management.
 - General management.
 - Creative thinking.
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