

Romany Fakhry Abd-Elmalak

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CAREER OBJECTIVE :

Seeking a suitable position at a well known organization with possibility of growth and advancement, an opportunity further enhance my interpersonal skills, utilize my academic studies and above all to provide me a platform to innovate to be highly experienced .

EDUCATION :

2018 - 2022 Al-Jazeera Higher Institute in Mokattam, Division of Commerce .

Major : Accounting .

Grade : very Good .

EXPERIENCE :

- 2018 - 2020 : I have worked in the office of a chartered accountant .

- (Feb,2022) : I work for the King Snefru group of tourism projects including supplier accounts and taxes .

COURSES :

(Feb , 2019) Banking fundamental , Global institute for training & knowledge (GITK Egypt) .

general knowledge :

- what is banking .

-role of (central , commercial , specialized banks) .

operation :

- Retail banking (Accounts , deposits and products) .

-Bank departments functions (Taller , CS , front /back office and other functions) .

-Foreign trade finance operation .

-banking sales .

2019 : I've a scholarship at work readiness program at the American university of Cairo .. and it contains of 3 phases ..

Soft Skills

Career Coaching

Specialized Training

(Abril,2020) Student Activity– Leaders Of Tomorrow .

(July,2020) CMA (Certified Mangement Accountant) .

2021 : Mini MBA (Master of Business Administration) .

QUALIFICATIONS & SKILLS :

Computer Skills :

- Good User of MS Office .
- Good surfing skills on the Internet .

Language Skills :

- English : Good

PERSONAL INFORMATION :

Date of Birth June , 2nd , 1999 .

Marital status : Single .