# Basma Abd El-Rahman Abo El-Soud Mahmoud 01284242765

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Kafr El-Dawar, El-Behera, Egypt.

#### **Personal Details**

Date of Birth: 25/03/1997
Marital Status: Single
Gender: Female
Nationality: Egyptian
Religion: Muslim

#### Education

## **FACULTY OF AGRICULTURE DAMANHUR UNIVERSITY**

Bachelor of Agriculture Science (Food Technology and Sciences Program)
Industry Food and Dairy Products
Year of Graduation: 2019.

# **Experience**

## Smartx Digital Marketing (2019:2025)

- Working as Moderator from 2019 to 2023.
- Working as Telesales from 2020 to 2024.
- Working as Sales in door from 2021 to 2024.
- Working as Voice over from 2022 to 2025.
- Working as Content writer from 2023 to 2025.

**Duties:** I'm worked in various fields:

Medical field (Doctors' clinics, such as cardiology, dentistry, therapeutic nutrition, and dermatology- Medical Beauty centers) – Hospitals – Pharmacies - Medical analysis laboratories - We worked in the field of Restaurants and Coffee , Al-Najjar , Abo Auf. and Ahmed Tea. worked for car dealerships, tourism companies Real estate and North Coast chalets. jewelry, clothing companies, sewing machine companies and it's acceosories products, perfume companies, detergent companies, language learning and skill development academies, home furniture .

#### Sada Company (2023:2025)

- Working as Call center from 2023 to 2025.
- Working as Customer Service from 2024 to 2025.

## Achievements & Awards

- English Course for Language Improvement, The European Institute in El-Shatby, Alexandria, (2022).
- ICDL Course, The European Institute in El-Shatby, Alexandria, (2022)
- Human Development, The European Institute in El-Shatby, Alexandria, (2022).
- Communication Skills Course (2022).

## Skills

- I have strong communication skills, building relationships, the ability to persuade clients, make plans and improve performance.
- Team Working. Presentation & Motivation. Ability to Learn.
- Team building. Problem solving. Decision making.
- I can independently work and time management skills.
- Microsoft (Excel Word PowerPoint outlook).

# Languages

English: Good at writing, understanding and speaking.

Arabic: Mother tongue.

**REFFERANCE** Upon request!